

Bodh ShikshaSamiti,

SP-41, RIICO Industrial Area, Kukas, Jaipur

POST: COMMUNITY CORDINATOR – 1 POST

Work Location: Barmer, Rajasthan

Programme: Barmer Education Project

Reports to: Asstt. Project Manager/Project Manager

Salary Range:- 360000 to 480000 per annum

Application Last Date: 15 August, 2019

E_mail: hr@bodh.org

(Please mention name of the post applied under subject of the e-mail for the application.)

About the Organisation: Bodh Shiksha Samiti is a Non-Governmental Organization (NGO) working in the field of education since 1987. The organization strives to contribute towards ensuring equitable & quality education for all children, irrespective of their socio-economic backgrounds. Bodh also works closely with the state governments to strengthen the public education system so that the quality of education provided in the govt. schools improves and becomes what the national curriculum aims to achieve.

About the Role: The aim of the Barmer Education project is to improve the learning & education of children in 60 schools of Barmer district. The **Community Coordinator** will ensure that project activities related to community mobilization are implemented as per agreed action plan. With a specific focus on building community engagements in school activities and children that are out of school &, drop outs. S/He keeps track of day to day activities in the schools and helps improve the number of children attending the schools.

Main Responsibilities:

- Responsible for the execution of project deliverables according to agreed work plans.
- Lead on the building of an Community and SDMC engagement in each school and ensure that the Community and SDMC is able to build community participation in the schooling processes.
- Execute strategies for effective communication with community members and help reduce the school dropout numbers.
- Organize events, meetings, workshops & provide resources, training and other services that will benefit and grow community participation in the project activities.
- Produce monthly consolidated report with analysis and share it with all stakeholders.
- Visit schools in the area and observe classrooms, teacher – pupil relations, teacher diary & planning, class environment and processes. Provide necessary inputs and support as required.

Qualification and experience:

- Master's degree or equivalent.
- At least 5-7 years of work experience of a similar role.
- Experience of working in Barmer-Rajasthan would be an advantage.

Interested candidates may send their CV with a cover letter to hr@bodh.org. Only shortlisted candidates will be contacted for further process.